

Declaration Form <NEVP>



This document is required for audit purposes. The declaration must be fully completed, signed by the Employee and Dealer Principal/General Manager, and retained in the Deal Pack with all the supporting documentation.

Declaration:

To be eligible for the NEVP program, the Retail Network Employee and Dealer Principal or General Manager declare the following:

- The vehicle purchase made under this form complies with the NEVP Policy, including but not limited to;
 - o The vehicle will be registered in the Employee’s Name and used for Private Use Only.
 - o All documents contained in Deal Pack (e.g.; Financial Documents, Registration, Invoices etc) all include the Employee’s Name.
- The Employee is a current employee of the Toyota/Lexus Dealership with a minimum of 3 continuous months’ service at their current Dealership and the discount provided is in accordance with the following;
 - o 3 months to < 1 year - Silver NEVP
 - o 1 to < 3 years - Gold NEVP
 - o 3+ years - Platinum NEVP
- The Employee has not purchased a Toyota Motor Vehicle under the NEVP Policy in the preceding 11 months (COSI date).
- The Employee and Dealer Principal or General Manager acknowledge that the information contained in the NEVP Policy pricing tables and in this form are confidential. The Employee and the Dealer Principal or General Manager agree not to use, disclose or reproduce the information without TMCA’s written consent.

Section 1 – Employee Details

Dealership Name:	Dealer Code:	Site:
Employee Name:		
Employee Address:		
Employee Contact Telephone:		
No. continuous Months/Years employed at current Dealership:		
Applicable discount: <input type="checkbox"/> Silver <input type="checkbox"/> Gold <input type="checkbox"/> Platinum		
SAP ID used: <input type="checkbox"/> 172716: 3 months to < 1 year - Silver NEVP <input type="checkbox"/> 172717: 1 to < 3 years - Gold NEVP <input type="checkbox"/> 172718: 3+ years of service Platinum NEVP		
Driver’s Licence No.:	Drivers Licence State:	
<input type="checkbox"/> I (Employee Name) _____ acknowledge that I will be responsible for the payment to the Dealership including stamp duty and registration and all on road costs which are not included in the NEVP Price List.		

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Section 2 – Vehicle Details

Model:	Grade:
Factory Options:	
COSI No.:	Batch No.:
<input type="checkbox"/> I have checked the latest embargo/exclusion vehicle list on Toyota Source >> myBenefits and can confirm that the vehicle selected is not currently embargoed/excluded.	

Section 3 – Employee Declaration

I, (Employee Full Name) _____, declare that I meet all of the requirements contained in the section above headed “Declaration”, and that any details included in this Form are true and correct.	
Employee Signature:	Date: / /

Section 4 – Dealer Principal Declaration

<p>I, (Dealer Principal / General Manager Name) _____, certify that the above Employee details are correct and that the requirements contained in the section above headed “Declaration” and in the NEVP Policy have been met.</p> <p>I certify that the Employee records in Network Central accurately reflect the Employee’s tenure and that I have at least one of the following documents attached to confirm the employee’s tenure for audit purposes:</p> <p>(Tick appropriate box):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Electronic Payroll System <input type="checkbox"/> Manual Payroll System <input type="checkbox"/> Contracts (and departure documents if Employee has changed Dealerships) <input type="checkbox"/> Payment Summary / Tax Records <p>Note: Consequences for Non-Compliance as outlined in Section 4 – Policy Compliance of the Toyota Sales Policy may be imposed by TMCA where a Dealership or an Approved Purchaser is found to have breached the policy, provided false or misleading information or has engaged in unacceptable behaviour.</p>	
Dealer Principal / General Manager Signature:	Date: / /

Note:

All sales are subject to the terms and conditions of the NEVP Policy as amended from time to time (copies of which are available on Toyota Source in myBenefits), this declaration, and the Dealer contract for sale for a new motor vehicle.

Privacy Statement:

Your privacy is important to Toyota. Your Toyota Dealership collects, uses and discloses your personal information to members of the OneToyota Group (Toyota Motor Corporation Australia Limited, Toyota Finance Australia Limited, Toyota Western Australia, and Toyota dealers) to facilitate your participation in the Network Employee Vehicles Purchase Program (NEVP), and to provide you information and assistance regarding the NEVP. Your information may be disclosed to OneToyota Group service providers in Australia and overseas (including Japan, USA, UK, Singapore and Sweden) for these purposes. You will not be able to participate in the NEVP if we are unable to collect your personal information. We will handle your personal information in accordance with Our Privacy Policy which is available on request, and the Privacy Policy of Toyota Motor Corporation Australia Limited and Toyota Finance Australia Limited available at www.toyota.com.au/privacy. These privacy policies contain information about how you can access or correct your information, or make a privacy complaint.